

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on Wednesday, February 25, 2014

Board Members Present: K. Gustman, B. Clancy, J. Mitchell

Board Members Excused: S. King,

Others Attending: B. Natelle, A. Nizzia, L. Palm, S. Keckhaver

1. Call to order - 4:00 p.m. – K. Gustman.
2. Approval of Board Minutes December 17, 2013: B. Clancy moved to approve the minutes of the December 17, 2013 Board meeting. J. Mitchell seconded the motion. Motion carried.
3. Correspondence: None.
4. Action Item: Approval of Agenda: J. Mitchell moved to approve the agenda with the modification of item #14, deleting "action" from the item. B. Clancy seconded the motion. Motion carried.
5. Donations: De Pere Christian Outreach donated several circus tickets and five large boxes of craft items.

George Carden Circus International donated 210 circus tickets.

Deb Wichman of Debe Gourmet donated \$200 to the in-school work program.

Steve & Dawn Wolfcale donated a \$25 gift card to Walmart for school supplies to Pat Doucette's classroom.

John & Ursula Schoblocher donated \$100 to Kris Cleereman's classroom.

Mark & Lynn Meshke donated \$75 to Cloey Jensky's classroom.

The school received an anonymous donation in the amount of \$427,827.34 with the stipulation that it must be used for bricks and mortar.

Aurora Health Care Partnership Campaign donated \$258.40 from 2012 pledges to Hopp School. This donation has been designated for our playground project.

Jack & Jeannine Dempsey donated \$500 for a pool tile and playground project in memory of Lynne Dempsey.

Jerry Sauer donated four circus tickets.

Julie Carter of RR Donnelley donated 2014 calendars for students and staff.

Wayne & Judith Schaut donated \$50 in memory of Jacob Van Lanen to be used for students who can't afford an outing.

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Patti Hatjens donated two bags of hats and mittens, a basketball, soccer ball and kick ball for the students.

De Pere Greenhouse donated a beautiful poinsettia plant to the school during the holidays.

Schneider National Foundation donated \$5,000 to the school. This donation has been designated for our playground project.

Mr. & Mrs. Marlon Hermitanio donated \$1,500 with \$500 designated for Travis Hendzel's room and \$1,000 for Hopp needs.

Jay Ebert, Peter Kurth, Dean Delsart and Karen Morcott of Green Bay Machinery Co. donated \$130 in memory of John Ward. This donation has been designated for our playground project.

An anonymous donation of \$10 was received and has been designated for Hopp needs.

Judy Haevers donated \$100 which has been designated for the playground project.

Michaela Schroeder donated \$150 for the LINC Program, Red Cross transportation.

U.S. Venture/Schmidt Family Foundation, Inc. donated \$200 in honor of Chris Zabel, a U.S. Venture Associate. This donation has been designated for our playground project.

J. Mitchell moved to graciously accept these generous donations. B. Clancy seconded the motion. Motion carried.

6. Action Item: Financial Report: J. Mitchell moved to approve the financial reports ending December 31, 2013 and January 31, 2014. B. Clancy seconded the motion. Motion carried.

7. Administrators Report:

- a. A. Nizzia reported that a professional Improvement day was held in January. New curriculum, Unique Learning System, was reviewed. Two staff members will be piloting the curriculum to see if it is worth continuing. L. Palm explained that they reviewed four different computerized IEP programs. They have selected one that the districts we service have been using and suggesting that for future purchase.

A. Nizzia reported that the Parent Organization at their January meeting approved funds to replace the sign in front of the building. Students would use the sign as an in-school job to enter the messages via computer.

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- A. Nizzia reported the Spaghetti Dinner has been postponed to April 15<sup>th</sup> due to the weather.
- A. Nizzia reviewed the March calendar to include Dr. Seuss week, March 3-7 in honor of his birthday and that on March 17<sup>th</sup> Mr. Clancy will be coming to sing to the students.
- b. Mrs. Natelle reported that with the anonymous donation for bricks and mortar we are looking at building a Sensory Court Yard.
- B. Clancy moved to accept the Administrators Report. J. Mitchell seconded the motion. Motion carried.
8. Action Item: Parent Organization: The Winter Blast event was held on Friday, February 7<sup>th</sup> at the Riverside Ballroom this year. Final financial report not yet available. B. Clancy moved to accept the Parent Organization report. J. Mitchell seconded the motion. Motion carried.
9. Action Item: Payment of Bills: J. Mitchell moved to approve payment of the bills totaling \$307,436.20 for the month ending December 31, 2013 and \$306,120.07 ending January 31, 2014. B. Clancy seconded the motion. Motion carried.
10. Action Item: Interagency Agreement: L. Palm presented the Interagency Transition Agreement with Brown County Birth to Three. This agreement specifies responsibilities of the Brown County Birth to Three and Early Childhood. J. Mitchell motioned to approve the agreement as presented. B. Clancy seconded the motion. Motion carried.
11. Action Item: Resignation to retirement: B. Natelle read a letter of retirement from Sandy Mancl. Sandy will be retiring after 25 years of teaching for Brown County. B. Clancy motioned to accept the letter of resignation to retirement with regret and great thanks. J. Mitchell seconded the motion. Motion carried.
12. Action Item: Teacher replacement position: A Nizzia introduced Samantha Kwaterski as the new replacement teacher from a late August Retirement. The position has been filled with substitutes until Samantha finished her student teaching. J. Mitchell moved to hire Samantha Kwaterski and offer a contract for the rest of the 2013-2014 academic year. B. Clancy seconded the motion. Motion carried.
13. Action Item: 2<sup>nd</sup> reading of revised policy #3.01 Certified Personnel and #3.02 Classified Personnel. J. Mitchell moved to approve the revised policy #3.01 and #3.02. B. Clancy seconded the motion. Motion carried.
14. 1st reading of revised policy #5.11 School Lunch Service; #5.11a Policy to Verify Free and Reduced Price Meal Eligibility; #5.11b Offer vs Serve Food Service Provisions Policy.

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15. Action Item: CESA 10 contract: B. Natelle reviewed the hosting agreement for the new Alio financial software hosted by CESA 10. A similar agreement was in place with our previous Impact software however, with CESA 7. J. Mitchell moved to approve the contract with CESA 10 to host the new Alio software. B. Clancy seconded the motion. Motion carried.
16. Executive Session: The Board will move to Executive session as allowed by WI Stats 19.851)(f)(e) to discuss personnel and staff issues. J. Mitchell moved to executive session as allowed by WI Stats 19.851(f)(i) to discuss personnel and staff requests at 4:50 p.m. B. Clancy seconded the motion. Motion carried.
17. Action Item: Staff Requests: B. Clancy moved to approve the staff requests presented. J. Mitchell seconded the motion. Motion carried.
18. Adjournment: J. Mitchell moved to adjourn the meeting at 5:06 p.m. B. Clancy seconded the motion. Motion carried.